



Department of Administrative Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager
Tom Johnston, Director of Administrative Services

From: Daniel Ford, Purchasing Manager

Date: September 22, 2014

Subject: Consider and Act Upon Ratification of a Purchase Order to Fitbit, Inc., for the Purchase of Fitbits

Action Requested: City Council ratification of a purchase order to Fitbit, Inc., for the purchase of fitbits in the amount of \$22,230.

Background Information: Purchase made from Fitbit, Inc., through an interlocal agreement with City of Lewisville, contract #12-25-A. The fitbits are part of the City of Frisco wellness program. Previously during fiscal year 2014, Human Resources purchased approximately 100 fitbits in the amount of \$8,550. This cost was paid for with wellness dollars from United Healthcare, the City's insurance provider. Staff then approved a purchase order for 260 additional fitbits, in the amount of \$22,230, which increased the total expenditure for fiscal year 2014 to \$30,780. Staff is requesting ratification of this purchase order at this time.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve this purchase order at this time.

Financial Considerations: Funds are available in the Human Resources FY 2014 operating budget.

Legal Review: N/A

Supporting Documents: Department memo and City of Lewisville contract information