

## April 2009 Library Report - Division Summaries

### 1. Materials Services - *By Nigel Boeg, Asst. Dir - Materials Services*

Material Services statistics for March:

- Staff have purchased disc cleaning equipment with a grant;
- Staff have been testing a new barcode structure that will be compatible with library equipment in the market place;
- Staff have been liaising with facilities to hang a sign to give greater visibility to the Friends book sale shelves;
- Staff cataloged 1,266 items;
- Staff answered 1,358 phone calls;
- Staff received 268 Interlibrary loan materials for customers;
- Staff had 30,615 transactions that updated the automation system;
- Staff repaired/cleaned 270 DVD's and CD's;
- Staff handled 1,524 "problem" items – bad RFID tags, need re-lettering, need reprocessing, etc.

### 2.a Public Services - Adult - *By Rachel Dalton, Supervising Librarian*

- Served over 6200 patrons at the reference desk;
- Provided services in programming such as AARP to finish up tax season and Going Green program in collaboration with other city departments;
- Finalized preparation of Summer Reading brochures, prizes, and miscellaneous details
- Continued providing computer classes to our patrons;
- Began research and preparation for digitization projects of archival materials.

### 2.b Public Services - Youth - *By Mayra Diaz, Supervising Librarian*

- Poetry Contest and Reception: We received 490 poems for our contest. The reception was attended by 111 citizens. The youth recited their award winning poems and enjoyed refreshments;
- We collected 36 student storytellers' auditions for the Lone Star Storytelling Festival in October 2009;
- The 2009 Summer Reading Program is planned and the marketing materials are in production;
- The youth staff started visiting all the elementary school to promote the Summer Reading Program.

### 2.c Public Services - Circulation - *By Adela Arteaga, Circulation Supervisor*

- Circulation staff continues to be very busy getting items checked in and returned to the shelves due to the high volume of library usage. April checkouts were **84,204** items, 35 % increase over last April 2008. In addition to checkouts the circulation department processed and res-helved **82,425** items, processed **5,192** holds, and re-shelved **15,153** items from in-house use.

#### **2.d Public Services - Frisco Heritage Museum - *By Tre Colvin, Librarian***

- A total of 562 People visited as part of 419 tickets purchased;
- 134 Students from 3 Local Schools toured the Heritage Museum and 15 Adults from a Community Group toured the museum and Heritage Center;
- The Top 3 selling Heritage Museum Store merchandise items: 1) Giant U.S. Coins, 2) Licorice Stick Candy, and 3) Tumbled (Polished) Rocks;
- Susanne Kerley (Heritage Association of Frisco) planted Upland Cotton seeds as part of a "Living Exhibit" in front of the Heritage Museum on Tuesday, April 21. Experienced farmers say we should be ready to "harvest" in about 25 weeks. The seeds were provided by the Collin County Agricultural Agent.

#### **3. Library Technologies - *By Gary Werchan, Systems Coordinator***

- Technology staff member attended the SirsiDynix SuperConference held in Dallas in order to participate in a number of training sessions about our cataloging and circulation system.
- The proposal for a phased implementation of an RFID system upgrade was approved by the IT Project Steering Committee; the draft RFP is being reviewed by the Purchasing division;