



CITY OF FRISCO

8601 GARY BURNS DRIVE
FRISCO, TEXAS 75034
TEL 972.292.6300
FAX 972.292.6319
WWW.FRISCOFIRE.COM

**FRISCO
FIRE**

Memorandum

To: Daniel Ford, Purchasing Manager

Cc: Henry J. Hill, Deputy City Manager

From: Mark Piland, Fire Chief

Date: September 9, 2015

Subject: Request for City Council consideration for the approval of a purchase order to Hoyt Breathing Air Products for the annualized purchase of Self Contained Breathing Apparatus (SCBA) Repairs and Testing during FY 2015-2016

Attached for your consideration is a purchase order request in the amount of \$16,260 to Hoyt Breathing Air Products of Quinlan, Texas, for the annualized purchase of Self Contained Breathing Apparatus (SCBA) Repairs and Testing. We have carried an open purchase order with Hoyt in previous years and would like to continue the same process in FY 2015-2016.

The Fire Department annually conducts SCBA required testing and completes necessary repairs to the Department's Inventory (some repairs are completed in-house and others are completed by a third party). Anticipated purchases during FY 2015-2016 include the following:

- SCBA Cylinder Testing - \$2,100;
- SCBA Flow Testing - \$4,160;
- SCBA Repair Parts (In-House Repairs) - \$5,000;
- SCBA Parts and Labor for Third Party Repairs - \$5,000

The pricing for the anticipated purchases are established in the Agreement by and between the City and Hoyt, awarded in August 2012 under City Bid No. 1208-072. The initial term of the Agreement was for a 12-month period, with four (4) renewal periods. The third extension was executed on September 1, 2015. The amount requested is included in the FY 2015-2016 Fire Department Operating Budget, Fire Operations Division (13536000-62300).

I respectfully request that this item be placed on the October 6, 2015 City Council meeting agenda for consideration and approval. Please feel free to contact me should you have any questions at (972) 292-6310 or via email at MPiland@friscotexas.gov.