



Financial Services Department

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager
Anita Cothran, Finance Director
Jennifer Hundt, Assistant Finance Director

From: Stacy Brown, Housing and Grants Manager

Date: November 15, 2016

Subject: Amendment to the Citizen Participation Plan of the Consolidated Plan 2015 – 2019, as required by the Community Development Block Grant, U.S. Department of Housing and Urban Development.

Action Requested: Consider and act on a Resolution from the Social Services and Housing Board recommending approval of an Amendment to the Citizen Participation Plan, a section of the Consolidated Plan 2015 – 2019.

Background Information: The City of Frisco's Consolidated Plan 2015 – 2019 describes the use of funds received from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and was approved by the City Council June 16, 2015. The City's Consolidated Plan 2015 -2019, Citizen Participation Plan (CPP) sets forth the policies and procedures for citizens to participate in the use of HUD funds by providing public notice, holding public hearings, and opening public comment periods. The City must follow the processes set forth in the CPP before finalizing and submitting reports to HUD. The CPP applies to the following for utilizing HUD funds: 1) Five Year Consolidated Plan, 2) Annual Action Plan, and 3) Consolidated Annual Performance and Evaluation Report, and 4) Substantial Amendments.

PROPOSED AMENDMENT

In March 2016, HUD published a new final rule regarding the obligation to Affirmatively Further Fair Housing. The new rule replaces the Analysis of Impediments to Fair Housing Choice with an Assessment of Fair Housing (AFH). The AFH is an

examination and determination of: 1) fair housing data, 2) assessment of fair housing issues, and 3) identification of fair housing priorities and goals for the implementation and use of the City's HUD funds. An AFH report is the result of the above analysis and conclusions.

The proposed amendment to the CPP includes consultation and community participation requirements established by HUD for the City to follow in developing and finalizing its AFH. For the AFH, this proposed amendment includes the following:

- Holding at least two public hearings for the AFH, one during the development and one after its publication;
- Observing a thirty (30) day comment period before the AFH is finalized;
- Defining the Substantial Amendment process for amendments to the AFH and the Citizen Participation Plan; and,
- Providing other guidelines for access to records, technical assistance, and complaints.

Board Review/Citizen Input: The Social Services and Housing Board approved the Amendment to the Citizen Participation Plan of the Consolidated Plan 2015 -2019 on November 9, 2016, and recommends approval.

Alternatives: The City Council could deny or table the request.

Financial Considerations: The Assessment to Fair Housing is a requirement of the Community Development Block Grant which grants budgeted funding of over \$400,000 per year to the City.

Supporting Documents: Amendment to the Citizen Participation Plan of the Consolidated Plan 2015 – 2019.

Staff Recommendation: Staff recommends approval of the amendment to the Citizen Participation Plan of the Consolidated Plan 2015-2019.