



**SPECIAL WORK SESSION OF THE  
PLANNING & ZONING COMMISSION  
GEORGE A. PUREFOY MUNICIPAL CENTER  
3<sup>RD</sup>. FLOOR CONFERENCE ROOM C302  
6101 FRISCO SQUARE BLVD.  
FRISCO, TEXAS 75034**

**7:00 PM  
(OR IMMEDIATELY FOLLOWING THE REGULAR MEETING  
OF THE PLANNING & ZONING COMMISSION)**

**TUESDAY, OCTOBER 25, 2016**

**MINUTES**

Commissioner	David Box	Present
Commissioner	Jon Kendall	Present
Commissioner	Rick Williamson	Present
Commissioner	Bryan Morgan	Present
Secretary	Ed Kelly	Present
Vice Chair	Robert Cox	Present
Chair	Bobby Roberti	Present

**CALL TO ORDER**

1. Roll Call  
Chairman Roberti called the meeting to order at 7:20 P.M.  
Representing staff were: John Lettelleir FAICP, Director of Development Services; Anthony Satarino, Sr. Planner; Alyssa Sanders, Sr. Fire Protection Eng.; Lori Cross, Sr. Administrative Assistant; Ryan Pittman, Legal Council.

**DISCUSSION ITEMS**

2. Discussion with the City's Legal Council regarding legal guidelines for new and existing Planning & Zoning Commissioners, including jurisdiction of the Planning & Zoning Commission and compliance with Open Meetings Act, Public Information Act and ethics rules.

Legal Council Ryan Pittman presented a presentation to the Commission regarding legal guidelines for new and existing Planning & Zoning

Commissioners. During the presentation Commissioner Kelly had a question that needed to be discussed in a Close Session meeting.

Chairman Roberti moved to recess into Closed Session in compliance with Section 551.071, Meeting with City Attorney regarding a question in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Open Meetings Act regarding a discussion in item #2.

Commissioner Box second the motion. Motion Carries.

Close Session at 8:13 P.M.

Vote: 6 – 0

Recess into Closed Session Meeting with City Attorney regarding a question in regards to the Oncor meeting. After the question and answer session, Commissioner Kelly motioned to reconvene into regular session at 8:20 P.M. with no action taken. Commissioner Kendal second the motion. Motion Carries.  
Vote: 6 – 0

Legal Council, Ryan Pittman finished his presentation with question and answer session. John Lettelleir FAICP; Director of Development Services, reviewed with the Commission if they ever have any questions to contact him and not the other Commissioners or the City Attorney.

### **ADJOURN**

There being no further business, Commissioner Cox moved to adjourn the meeting at 8:43 P.M. Commissioner Morgan second the motion. Motion Carries.

Vote: 6 – 0

Meeting adjourned.

*Please note these are preliminary meeting minutes and are not official until approved at the next scheduled meeting. Approved minutes are available at [www.friscotexas.gov/docs](http://www.friscotexas.gov/docs).*