



**City Secretary's Office**  
City of Frisco, Texas

## Memorandum

**To:** Honorable Mayor Maso and Members of the Frisco City Council

**Cc:** George A. Purefoy, City Manager

**From:** Jenny Page, City Secretary

**Date:** 11/01/16

**Agenda Caption:** Consider and act upon approval of Council Chamber use for American Legion Local High School Oratorical Scholarship Program Competition.

---

**Action Requested:** Consideration of approval of a reservation of Council Chambers for the local round of the American Legion High School Oratorical Scholarship Program Competition. The Frisco Peter J. Courcy American Legion Post 178 Commander Fred Rogers has requested use of the Council Chamber on Saturday December 10, 2016 for the competition.

**Background Information:** The Frisco Peter J. Courcy American Legion Post 178 will be conducting the local round of the American Legion High School Oratorical Scholarship Program Competition. The competition is open to FISD High School, private high school, and home school students. It is expected that there will be Frisco High School students competing. Several City staff members will be serving as judges.

The City Hall Use Policy outlines the requirements for reserving the room. While the City of Frisco certainly intends for the public to enjoy the wonderful public space afforded by City Hall, there is a need for minimizing outside use in order to preserve and maintain the space as well. Therefore, the City Secretary's office asks for your consideration of approval of this performance.

Per our City Hall Use Policy, Commander Ted Raybal will provide the executed release of liability agreement, and liability insurance. There will be no need for charges for staff attendance and services since there will be staff present as judges and they can cover the opening and closing of the Chambers.

**Supporting Documents:** City Hall Use Policy, Meeting Request Form, Release of Liability, and Certificate of Liability Insurance.

**Alternatives:** Deny the reservation.